

Memorandum



TO: Distribution List

FROM: Bryan Tippie, Budget Director

DATE: July 30, 2007

Re: Minutes of the July 12, 2007 Finance Committee Meeting

Committee Members present: Mr. Ray Graham and Mr. William Downey

The Finance Committee met on July 12, 2007, at 10:00 a.m. in the Warren Green Building, 2nd Floor Conference Room at 10 Hotel Street. This document reflects the official minutes of that meeting.

County Treasurer's Report: Tanya Wilcox presented the Treasurer's Report for the Committee's consideration.

County Attorney's Report: Jeanette Irby presented the County Attorney's Report for the Committee's consideration.

Consent Agenda

Supplemental Appropriations:

The following supplemental appropriations were considered for forwarding to the Board of Supervisors for their action unless otherwise noted.

FY 2007

1. Sheriff's Office - \$51,020

- a. \$4,205 from confiscated vehicles auction proceeds was approved for appropriation to Sheriff's Office for vehicle supplies.
- b. \$8,229 from Federal Bulletproof Vest Grant was approved for appropriation to the Sheriff's Office to purchase bulletproof vests.
- c. \$32,381 from Federal Department of Motor Vehicle Grant was approved for appropriation to the Sheriff's Office to provide overtime for special enforcement on County roads.
- d. \$2,625 from State Virginia Community Policing Grant was approved for appropriation to the Sheriff's Office to provide bicycle safety equipment for underprivileged children and an informational Conference for Seniors.
- e. \$3,580 from insurance was approved for appropriation to the Sheriff's Office for a corrected amount on a previous reimbursement and a wrecked cruiser reimbursement.

2. Social Services- \$6,082

\$6,082 from State Bright Stars was approved for appropriation to Social Services for the Bright Stars Program.

3. Joint Communications - \$671,858

\$671,858 from E-911 taxes was approved for appropriation to the General Fund as required by the Code of Virginia.

FY 2008

4. Airport Enterprise Fund- \$2,275

\$2,275 from State Warrenton-Fauquier Airport – Airport Promotional Grant was approved for appropriation to the Airport Enterprise Fund for advertising.

5. Conservation Easement Service District (PDR) - \$213,500

\$213,500 from State Virginia Land Conservation Foundation (VLCF) Grant was approved for appropriation to the Conservation Easement Service District for the Purchase of Development Rights (PDR) Program.

Transfers:

FY 2007

1. Finance - \$671,858

\$671,858 was approved to transfer to Joint Communications to close the Joint Communications Fund effective 6-30-07 to comply with guidance from the Auditors of Public Accounts.

FY 2008

2. Airport Enterprise Fund - \$2,275

\$2,275 was approved to transfer within the Airport Enterprise Fund to support the airport's match for the State Airport Promotional Grant.

Regular Agenda

Supplemental Appropriations:

FY 2007

None

Transfers:

None

FY 2007

De-appropriation:

School Division – (\$27,051)

(\$21,051) from the Textbook Fund was approved for de-appropriation in order to present the correct amount.

Comments:

1. Finance: Vivian McGettigan, Director of Finance

Health Insurance (Draft) – Health insurance costs for June increased 8.6% over the same period in the prior year. The average monthly expenditure for FY 2007 is \$1,144,249. It was pointed out that currently the variance between actual expenses and the initial estimated cost is 1.7%. The percentage difference would have been closer except for the very favorable interest rates on the Health Care Fund's balance.

2. Budget:

Revenue Report – The projected revenue short fall for FY 2007 was revised downward by the Revenue Committee from approximately \$5.0 million to \$4.2 million. Preliminary fund balance estimate for FY 2007 (net the use of FY 2006 Fund Balance and Schools' FY 2007 projected Fund Balance) is estimated to be between a positive \$1.0 and \$1.5 million.

3. Sheriff's Office:

Lieutenant Colonel Flohr briefed the Finance Committee on the Commonwealth's new option for an increased Virginia Retirement System (VRS) multiplier for positions under Law Enforcement Officer Supplement (LEOS). He indicated that for the multiplier to increase the County's sworn staff from its current 1.70% to the 1.85% option would cost approximately \$100,000 based on total current County payroll. Funding the initiatives would require an increase in the VRS rate for all County employees. Future years' cost for this issue would increase as total salaries increase.

County staff was directed to identify similar options for County employees and provide the results at the next Finance Committee meeting.

The next Finance Committee Meeting will be

August 9, 2007 at 10:00 a.m.